

Chairman: Cllr Mr A Pound

Clerk & Finance Officer: Mrs F M A Farman  
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**MINUTES OF FAIRBURN PARISH COUNCIL MEETING HELD ON WEDS. 20<sup>th</sup> MARCH. 2019, 18:30  
IN FAIRBURN COMMUNITY CENTRE**

**Present:** Cllrs A Pound, S Hawking, R Stephenson, J Lucock, R Halls. SDC Cllr B Sage. Clerk – M Farman. Assistant Clerk – R Farman. 4 members of the public. L McQuade, SDC – affordable housing. All present signed the attendance book.

**031901. Welcome:**

- i. The chairman welcomed all present to the meeting and introduced Lily McQuade.
- ii. Lily McQuade explained that the affordable housing scheme is to provide local homes for local people that will be available to buy, rent or in shared ownership. Any site, if not within the village envelope, must adjoin the existing settlement. Housing needs will be assessed at no cost to the parish council.
  - No incursion into the green belt if no land is available
  - Consultation exercise held to decide whether the dwellings are for sale or to rent; no input from PC as to who will occupy the dwellings
  - If an existing SDC tenant any new occupier will have to have lived in Fairburn for at least one year
  - No time limit on land already put forward
  - Need will be assessed; if none in Fairburn applicants will need to provide evidence of why they should live in Fairburn

Lily McQuade left the meeting after speaking and answering questions

**031902. Public Forum:**

- i. Comments on agenda items or matters of community interest/concern from electors present.
  - 6 youths attended the youth club; the skate park is fine, apart from needing sweeping after the recent high winds; cutting back the ivy and dealing with the trees has made a big difference.
- ii. Written, hard copy or email, correspondence from residents.
  - Email received re now deceased resident with request for council to agree relatives to organise a time limited container/skip to enable emptying of house and removal of garden refuse. Council listened to the resident's brother-in-law and **resolved** to agree to the request with a time limit of 6 months.

**031903. Apologies:**

- Apologies and reasons for absence received from Cllrs R Hickinson and A Russell. Council

**resolved** to accept the reasons given. Apologies also received from NYCC Cllr C Pearson.

**031904. Minutes of 20 February 2019 Council Meeting:**

Council **resolved** to accept the minutes of 20 Feb as an accurate record of the meeting.

**031905 Signing of minutes** – The chairman signed the **accepted** minutes of 20 February.

**031906 Reports - Council received reports from:**

Chairman – work has started on the bronze

County Councillor – information re Vehicle Activated Signs emailed to the clerk

District Councillor – a planning enforcement team has been set up to deal with complaints and enforcement issues. This already proving successful – plans for Gascoigne Wood to be used as a storage depot area have been refused

Police – email from PCSO; now relocated to Selby; speed cameras have been in action on Sutton Lane;

local parish councils have met with the new Chief Inspector.

CEF – nothing affecting Fairburn was raised at the partnership board meeting

Lorry watch – one form has been sent off. Copies are to be sent to the clerk.

Any other representatives – no reports

**0319807 Finances – RFO’s report on closing balances and recent payments**

a) Current balances

Community account as at 26<sup>th</sup> February 2019; statement no. 85 - £20,401.19. This includes the carry forward reserve of £17,890.91. Councils are advised to keep a reserve of one to one and a half times the

precept.)

Actual precept for 2018-19 - £11,950.94 plus support grant - £322.88 = £12,273.82

Councillors, please remember that there will be no more support grant from 2020!

Expenditure to 28.02.2019 is £10,139.03, leaving £1,811.91 to last until 31.03.2019.

At this rate the PC is not going to be able to carry forward the advised contingency of one to one and a half times the precept!

b) Payments made since the February meeting – none made.

c) Payment requests received at agenda preparation Cheque no  
£375.83 – Clerking for March 100372

d) Payment requests received after agenda distribution 100374  
£270.40 – HMRC; clerk’s PAYE – dated 01.04.19  
£40.00 – ICO; Council **resolved** to make a direct debit payment reducing payment to £35.00

e) Payments received – none received

f) Acceptance of report – council to **resolved** to accept the report; the chairman reminded members of the need to be prudent because of approaching need to replace 4 of the council’s street lights.

g) Appointment of internal auditor – council discussed and **resolved** to ask Mrs A Thomas to carry out the internal audit.

**031908. S106 money**

- Council discussed suggestions for siting of the new benches, **resolved** where the benches are to be placed

and that the clerk deal with processing the request and finalising ordering of the benches

**031909. Police support**

- Council discussed email from S Hutchinson and **resolved** to invite him to the next meeting

**031910. Celebration Garden**

- Council received information re progress made in re-siting the bronze; the frame has been cleaned; a search is on for suitable stone; problems with tree roots and the necessity to remove shrubs and hedge led to a change as to where the bronze is to be placed

**031911. Election**

- Cllrs brought completed forms to the meeting for the clerk to collate; Cllrs **resolved** that the clerk submits them

**031912. Village Meeting**

- Council discussed the points raised and **resolved** to hold another parish meeting after the June meeting

**031913. Tythe House**

- Problems at Tythe House evoked much discussion. It was **resolved** that the clerk writes to the operator; concerned residents contact the Care Quality Commission and Cllr Sage contacts planning.

**031914. Speeding**

- Investigation into obtaining speed guns is continuing

**031915. Cricket Pavilion**

- Council discussed the request for a contribution towards the cost of installing security shutters and **resolved** not to make a contribution; the clerk to write and explain why.

**031916. Correspondence received since last meeting**

E-mails from YLCA – forwarded to Cllrs  
SDC – various emails forwarded to Cllrs  
SDC – weekly planning list emailed to Cllrs  
Newthorpe Parish Council – request dealt with by the clerk and forwarded to Cllrs  
Highways – support offered if any problems re damaged pavement and kerb at the new build adjacent to Cross Farm Court  
Email re affordable housing – forwarded to Cllrs  
Email re crime concerns – forwarded to Cllrs  
Email from resident with suggestions for moving forward – dealt with by chairman

**031917. Action taken by the clerk since the last meeting**

Suggestions made re placing of benches  
Highways contacted re pavement repairs  
Various emails read, dealt with and forwarded to Cllrs.  
Builder contacted re damage to pavement and kerb at new build  
Firm contacted re number of benches required  
Faulty street lights reported

HGV company contacted re breach of 7.5t restriction

**031918. a) Councillors' Forum**

Query made as to why two lights at Rawfield Lane have not been replaced.

Query from two residents re grass cutting – explained that it was Highways' responsibility and did not fit

the visibility criteria

- The issue of the rock fall at the Crag was raised – Cllr BS explained that there was still a problem with ownership; Land Registry documents checked

b) **Items for the next agenda** – affordable housing

**031920. Further comments from public present.**

- No further comments

**031921. Date, time and place of next meeting**

- Wednesday 17<sup>th</sup> April 2019; 18:30: Fairburn Community Centre

**031922. Closure of meeting**

- The meeting closed at 20:30

**Signed:** ..... **Chairman.**      **Date:** .....

**Action points from the meeting**

Chairman – continue with sourcing speed guns

Clerk – deal with S106 money

Clerk – invite S Hutchinson to the next meeting

Clerk – contact NYCC for confirmation of which and how many parish lights need to be replaced

Clerk – take forms in to SDC

Clerk – write re Tythe House problems

Clerk – write to the cricket club

Clerk – send copy of complaint re damaged pavement and kerb to Cllr Sage

Clerk – contact NYCC re lights at Rawfield Lane

Clerk – write to D Bowe and NYCC Cllr Pearson re rock fall at the Crag