

**OFFICIAL NOTICE OF  
FAIRBURN PARISH COUNCIL**

Wednesday 14<sup>th</sup> June 2023, 7pm at Fairburn Community Centre,  
North Road, Fairburn, North Yorkshire, WF11 9LA

**SUMMONS**

You are hereby summoned to the Ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 14<sup>th</sup> June 2022 starting at 7pm.

Please see below the business to be transacted.

**Please note that members of the public may be excluded from parts of this meeting under standing order 3(d)**

J Bedford

Proper Officer

Friday 2<sup>nd</sup> June 2023

**AGENDA**

- 06/23/01      Welcome & Public participation period**  
Council to receive comments on agenda items, received from electors.
- 06/23/02      Apologies**  
i) Council to receive apologies and note reasons for absence  
ii) to consider accepting the reasons for absence
- 06/23/03      Declarations of Interest**  
a) to receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.  
b) To consider any dispensation requests received.
- 06/23/04      To approve the minutes of the Annual & Ordinary Meeting held on 24<sup>th</sup> May 2023.**
- 06/23/05      To consider the co-option of Councillors**  
a) To consider applications from eligible councillors for the vacant seats on Fairburn Parish Council  
b) To approve the co-option of eligible councillors for the vacant seats on Fairburn Parish Council and to receive the appropriate documentation
- 06/23/06      To receive reports from the following:**  
a) County Councillor  
b) Proper Officer  
c) Other Officers, Police / Neighbourhood Team and any other representatives
- 06/23/07      Applications to be considered since the last meeting and acknowledged if date passed.**

a) **Decision Notices**

Status	Reference	Location	Description
Granted	2023/0090/HPA	The Old Garages, Caudle Hill, Fairburn	Two storey front extension and single storey side extension to existing property

b) **Application Notices**

Status	Reference	Location	Description

c) **Enforcement Issues.**

None received

**06/23/08**

**Highways & PROWs**

- a) To consider Public Rights of Way in the parish and to note any updates on public footpaths within the parish.
- b) To consider any requirements for the upcoming meeting with representatives of NYC Highways.
- c) To receive and consider any updates on the installation and of illuminated lamppost poppies.

**06/23/09**

**Staffing matters**

- a) To consider a formal appraisal and review document

**06/23/10**

**Community**

- a) To consider a Parish Council representative to sit on the Community Centre Committee
- b) To consider community projects for 23/24 and required budgets.

**06/23/11**

**Environment**

- a) To discuss and consider the grass cutting contract/tender.
- b) To discuss and consider adoption of land adjacent to the skate park.

**06/23/12**

**Finance**

- a) RFO Finance Report – to approve the Bank reconciliation for May 2023 and to note the budget monitor
- b) Payments – to consider and approve the Schedule of Payments and invoices up to 2<sup>nd</sup> June 2023 and any other invoices that come in prior to the meeting.

Reference	Description	Expenditure	Income

- c) To receive and note any updates to the bank mandate and administration of the bank account.

**06/23/13**

**Items for the next agenda** - to take suggestions for agenda items.

**06/23/14**

**Date of next meeting** – 19<sup>th</sup> July 2023, 7pm at Fairburn Community Centre