

**OFFICIAL NOTICE OF
FAIRBURN PARISH COUNCIL**

Wednesday 15th November 2023, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

SUMMONS

You are hereby summoned to the Ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 15th November 2023 starting at 7pm.

Please see below the business to be transacted.

Please note that members of the public may be excluded from parts of this meeting under standing order 3(d)

J Bedford

Proper Officer

Thursday 9th November 2023

AGENDA

- 11/23/01 Welcome & Public participation period**
Council to receive comments on agenda items, received from electors.
- 11/23/02 Apologies**
i) Council to receive apologies and note reasons for absence
ii) To consider accepting the reasons for absence
- 11/23/03 Declarations of Interest**
a) To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.
b) To consider any dispensation requests received.
- 11/23/04 To receive reports from the following:**
a) Police / Neighbourhood Team
b) County Councillor
c) Proper Officer
d) Other Officers and any other representatives
- 11/23/05 To approve the minutes of the Ordinary meeting held on the 25th October 2023.**
- 11/23/06 To consider the co-option of Councillors**
a) To consider applications from eligible councillors for the vacant seats on Fairburn Parish Council
b) To approve the co-option of eligible councillors for the vacant seats on Fairburn Parish Council and to receive the appropriate documentation
- 11/23/07 Applications to be considered since the last meeting and acknowledged if date passed.**

a) **Decision Notices**

Agenda for Ordinary Parish Council Meeting

Email: fairburnparishcouncil@outlook.com

Proper Officer, Jessica Bedford - 07841483436

Status	Reference	Location	Description
GRANTED	ZG2023/0859/HPA	Hope Cottage, Gauk Street, Fairburn	Conversion of existing workshop/store to dwelling ancillary to the existing property

b) **Application Notices**

Status	Reference	Location	Description
NEW	ZG2023/1041/HPA	Swan Mere, Caudle Hill, Fairburn	Installation of raised access to front of dwelling for emergency escape (retrospective)

c) **Enforcement Issues.**

None received

11/23/08

Highways & PROWs

a) To consider and note any updates on public footpaths within the parish.

11/23/09

Community

a) To consider the VAS signs, additional costs and their data publication.

11/23/10

Environment

a) To consider any updates or actions required for the forest school.

11/23/11

Budget 24/25

a) To consider budget requirements for 2024/25

11/23/12

Precept 24/25

a) To consider and sign the precept request for 24/25

11/23/13

Finance

a) RFO Finance Report – to approve the Bank reconciliation for October 2023 and note the current net position.

b) Payments – to consider and approve the Schedule of Payments and invoices up to 9th November 2023 and any other invoices that come in prior to the meeting.

Reference	Description	Expenditure
#23-52	Citizens Advice	50.00
#23-53	Fairburn Community Centre	45.00

11/23/14

Items for the next agenda - to take suggestions for agenda items.

11/23/15

Staffing

a) To consider the recent NJC cost of living increase (Press and public excluded under schedule 12 of the LGA Act 1972)

11/23/15

Community Centre

- a) Community centre - to consider the next steps and appoint a Parish Council representative (Press and public excluded under schedule 12 of the LGA Act 1972)

11/23/16 **Date of next meeting – 17th January 2024**