

MINUTES OF ORDINARY COUNCIL MEETING FAIRBURN PARISH COUNCIL

Wednesday 25th October 2023, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

The meeting opened at 7pm

Present: Cllr Edwards (Chairman), Cllr Kos, Cllr Baker, Cllr Robinson and Cllr Wigglesworth
4 members of the public.

MINUTES

- 10/23/01 Welcome & Public participation period**
Council to receive comments on agenda items, received from electors.
Poppy light – positive comments were received
Grass cutting – positive comments were received
New signage – positive comments were received
Planting – residents gave an update on their planned bulb planting session and confirmed that they have planted near two of the village signs.
Trees on the A1246 – residents asked if there were any plans to cut/trim the trees. The Parish Council advised that they had already received a quote.
Weeds and condition at the bottom of the crag – on the advice of the Clerk, the Parish Council confirmed that they didn't plan to complete any works to the area due to its unsafe nature.
Parking – parking around the village as a whole was raised as an issue. The Clerk asked that residents email any photographs they take to the council email address. The possibility of a Parish Council leaflet, to be placed on offending vehicles, was discussed.
Action – The Clerk to discuss a leaflet with the police.
- Cllr Emery arrived at the meeting*
- Lorries** – the issue with overweight lorries was raised. The Clerk asked if any residents witnessing lorries within the restricted areas can obtain photographs and send them to the Council email address.
- 10/23/02 Apologies**
i) Council to receive apologies and note reasons for absence
No Apologies were received
ii) To consider accepting the reasons for absence
Resolution: to accept the reasons for absence
- 10/23/03 Declarations of Interest**
a) **To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.**
No declarations of interests were received
b) **To consider any dispensation requests received.**
No dispensation requests were received
- 10/23/04 Minutes**
To approve the minutes of the Ordinary meeting held on the 20th September 2023.
Resolution: To approve and accept the minutes of the Ordinary meeting held on the 20th September 2023 as a true and accurate record.

10/23/05

To consider the co-option of Councillors

- a) To consider applications from eligible councillors for the vacant seats on Fairburn Parish Council

No application having been received; the item is deferred.

- b) To approve the co-option of eligible councillors for the vacant seats on Fairburn Parish Council and to receive the appropriate documentation

No application having been received; the item is deferred.

10/23/06

To receive reports from the following:

- a) County Councillor

None

- b) Proper Officer

The Proper Officer provided an update which included:

Wall on Great North Road – Four building companies had been contacted to obtain a quote for repair. **Well trough bin** – prices have been obtained for Councillor consideration. **Wall – Wagon and Horses** – been unsuccessful in obtaining the drivers details for an insurance claim. **School parking** – spoken to the Community Centre to confirm that they are happy with a publication going out offering their car park for drop offs and collection. **Action** – to issue a communication after the half term period. **PROW 35.13/3/1** – Brotherton Parish Council have been asked to support the Parish Councils application for reopening. **PROW issues** – Penny Noake from NYC due to do a site visit within the village. **Ramblers Association** – received no response. **Utility rates** – obtained details of the NALC recommended Utility aid comparison. Still to action. **Celebration garden, broken glass** – Still to do. Clerk given a possible contact for repair

- c) Other Officers, Police / Neighbourhood Team and any other representatives

None

10/23/07

Applications to be considered since the last meeting and acknowledged if date passed.

- a) Decision Notices

Status	Reference	Location	Description
GRANTED	ZG2023/072 1/HPA	Swan Mere, Caudle Hill, Fairburn	Ground and first floor extension and conversion of roof space with associated alterations to the roof, works to include replacement of shingle cladding with new vertical cedar boarding
GRANTED	ZG2023/060 2/HPA	3 Fairfield, Fairburn, Knottingley	Erection of two storey and single storey extension to side and single storey extension to front
GRANTED	ZG2023/084 7/HPA	Fernlea, Caudle Hill, Fairburn	Side extension to existing garage

- b) Application Notices

Status	Reference	Location	Description

- c) Enforcement Issues.

None received

Ten retrospective planning applications in a nearby Parish were discussed.
Action – The Clerk to ask District Councillor Tim Grogan for further details.

10/23/08

Highways & PROWs

a) To consider and note any updates on public footpaths within the parish.
Resolution: The Clerk to respond to recent communications from NYC asking that they take the lead on the blocked PROW matters.

b) To consider the any required actions following the recent village walkaround.
Resolution:

To approve the following works:

- Laurel Hedge, Lunnsfield £450
- Dead tree removal in celebration garden £50
- Silver Street cut back £40
- BMX track cut back £80

It was agreed that the following will be considered at a later date:

- Tree pruning A1246
- Planting in the celebration garden
- Lunnsfield Lane Tree/Shrub reduction

It was approved to stain the Gaol door along with the purchase of additional stain if required. A resident volunteered to complete the work.

Action:

The Clerk:

- to submit details of additional issues to NYC for repair.
- Obtain a quote to remove the historical sign at the well trough.
- To issue dog fouling pictures on social media with a polite request to refrain.
- To remind NYC about their implementation of double yellow lines on Silver Street.
- To add an additional broken fence to the list.
- To speak to the gardening contractor about the plum tree.

Cllr Baker to tighten the bench on Silver Street.

10/23/09

Community

a) To consider the VAS signs and additional costs.
Following a discussion that included the consideration of publishing the data and/or including it on the next newsletter, it was resolved to include the matter on the next agenda for consideration.

b) To consider additional replacements for the historical trail signs.
Resolution: The approval of £500 to replace the historical sign fronts, replace the well trough sign with a single/double post and purchase paint, if required
Action: Cllr Kos will order the replacement signs
Cllrs Kos and Baker will look into the single/double posts that will be required at the well trough signage.

c) To consider plans for Remembrance Day.
Resolution: To hold a service, led by the Parish Council, on Sunday 12th November 2023 at 11am.
Action: The Clerk to advertise.

d) To consider donations to citizens advice.
Resolution: To approve a donation of £50

e) To consider any Christmas decoration requirements.
Resolution: To approve the expenditure of £200 to purchase additional decorations that will become part of the school display but will remain a Parish Council asset.

To approve the expenditure of £100 to purchase additional Christmas lights for the celebration garden.

10/23/10

Environment

- a) To discuss and consider adoption of land adjacent to the skate park.
The Council received an update on the matter which included the following areas still to be done:
1. Who owns the land
 2. Risk Assessments
 3. Travel from the school to the site
 4. Who will be responsible for ongoing maintenance
 5. Tree inspection
- The land will need some limited works prior to opening.**
Cllr Kos explained that there should be the opportunity for the Parish Council to also raise monies through the private hire of the area on top of the free benefit to the village school once it is opened.
A target opening date of the 1st April 2024 was set.
Action: Councillors involved to provide a 24/25 budget amount to the Clerk.
- b) To discuss and consider the green gym and skatepark following the recent inspection reports.
Resolution: Green Gym – following a recent inspection by Councillors, no actions to be taken.
Skatepark – to approve the cost of £50 for new signage.
To obtain additional quotations for repairs to the surfacing
Action: The Clerk to send a pdf version of the sign to Cllr Kos
To obtain additional quotations for repairs to the surfacing.
- c) To consider a larger bin at the well trough.
Resolution: It was approved to order two, square, open topped bins to be placed side by side at the well trough at a cost of £485. The existing well trough bin will replace the broken one on Silver Street.
- d) To consider minor amendments to the grass cutting specification and quotations for additional tree/grass works.
Resolution: To approve the amended specification.
- e) To consider refilling the grit bins.
Resolution: The Clerk to investigate which bins are owned by the Parish Council, if they need refilling and to purchase some grit if required.

10/23/11

Finance

- a) RFO Finance Report – to approve the Bank reconciliation for September 2023 and note the current net position.
The bank reconciliation for September 2023 was approved. The net position was noted as £24,121.16
- b) To consider the approval of allocated budgets for 2023/24, current spend and proposed budget for 2024/25.
This item was deferred to the next agenda.
- c) Payments – to consider and approve the Schedule of Payments and invoices up to 18th October 2023 and any other invoices that come in prior to the meeting.
Resolution: To approve all submitted payments

Reference	Description	Expenditure
#23-44	J & A International - Sign	44.78
#23-45	Playsafety - ROSPA Report	180.00

#23-46	Room Hire -Fairburn Community Centre	22.50
#23-47	Payroll Services - Autela Payroll Services	57.98
#23-48	RBL Poppy Shop - Wreath	23.98
#23-49	Clerk Salary	411.91
#23-50	Paint and replanting	42.94

d) To consider selection of a new banking provider.

Resolution: To change provider to Unity bank

10/23/12 Parish Council Matters

a) Community centre - to consider the next steps and appoint a Parish Council representative (Press and public excluded under schedule 12 of the LGA Act 1972)

Resolution: To write to the community centre and request a meeting.

10/23/13 Items for the next agenda - to take suggestions for agenda items.

None

10/23/14 **Date of next meeting – 15th November 2023**

The meeting closed at 9.46pm

Signed,

Chairman: Cllr Jill Edwards

Date: 15th November, 2023