

**OFFICIAL NOTICE OF
FAIRBURN PARISH COUNCIL**

Wednesday 13th December 2023, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

SUMMONS

You are hereby summoned to the Additional ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 13th December 2023 starting at 7pm.

Please see below the business to be transacted.

Please note that members of the public may be excluded from parts of this meeting under standing order 3(d)

J Bedford

Proper Officer

Thursday 7th December 2023

AGENDA

- 12/23/01 Welcome & Public participation period**
Council to receive comments on agenda items, received from electors.
- 12/23/02 Apologies**
i) Council to receive apologies and note reasons for absence
ii) To consider accepting the reasons for absence
- 12/23/03 Declarations of Interest**
a) To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.
b) To consider any dispensation requests received.
- 12/23/04 Exclusion of Press and Public**
a) The Parish Council to consider excluding the public and press from the meeting for any item where the publicity of the matter being prejudicial to the public interest or by reason of the confidential nature of the business to be transacted or for other special reasons.
- 12/23/05 To approve the minutes of the Ordinary meeting held on the 15th November 2023.**
- 12/23/06 To consider the co-option of Councillors**
a) To consider applications from eligible councillors for the vacant seats on Fairburn Parish Council
b) To approve the co-option of eligible councillors for the vacant seats on Fairburn Parish Council and to receive the appropriate documentation
- 12/23/07 Applications to be considered since the last meeting and acknowledged if date passed.**

a) **Decision Notices**

Status	Reference	Location	Description

b) **Application Notices**

Status	Reference	Location	Description

c) **Enforcement Issues.**

None received

12/23/08

Newsletter

- a) To consider the printing and distribution of a village newsletter

12/23/09

Finance

- a) RFO Finance Report – to approve the Bank reconciliation for November 2023 and note the current net position.
b) Payments – to consider and approve the Schedule of Payments and invoices up to 7th December 2023 and any other invoices that come in prior to the meeting.

Reference	Description	Expenditure
#23-60	Leeds City Council – Poppy Light	930.00
#23-61	Fairburn School – Christmas Lights (LGA Section 137)	200.00

12/23/10

Environment

- a) To consider the tree survey and any required actions for the forest school.
b) To consider adopting a biodiversity policy as required under the Environment Act 2021
c) To consider village tree cutting.

12/23/11

Community Centre

- b) To discuss current matters with the Community Centre trustees

12/23/12

Items for the next agenda - to take suggestions for agenda items.

12/23/13

Date of next meeting – 17th January 2024