

# MINUTES OF ORDINARY COUNCIL MEETING FAIRBURN PARISH COUNCIL

Wednesday 21<sup>st</sup> February 2024, 7pm at Fairburn Community Centre,  
North Road, Fairburn, North Yorkshire, WF11 9LA

*The meeting opened at 7pm*

Present: Cllr Edwards (Chairman), Cllr Kos, Cllr Robinson, Cllr Baker and Cllr Graville  
4 members of the public.

## MINUTES

02/24/01

### **Welcome & Public participation period**

Council to receive comments on agenda items, received from electors.

#### **Comments were received from electors that included:**

- **Praise for the police presence at the drop in café**
- **The pavement works on Silver Street being delayed again with a proposed third date.**
- **Speeding vehicles within the village**
- **A request for an update on the mobile library – Clerk to complete.**
- **The drain smell on Top Fold – contacting Yorkshire Water was advised.**
- **A request on data from how often the defibrillator is used.**

02/24/02

### **Apologies**

i) Council to receive apologies and note reasons for absence

#### **Apologies were received from Cllr Emery and Cllr Wigglesworth**

ii) To consider accepting the reasons for absence

#### **RESOLUTION: to accept the reasons for absence**

02/24/03

### **Declarations of Interest**

a) To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.

#### **No declarations of interest were received**

b) To consider any dispensation requests received.

#### **No dispensation requests were received**

02/24/04

### **To receive reports from the following:**

a) Police / Neighbourhood Team

#### **None in attendance**

b) County Councillor

#### **None in attendance**

c) Proper Officer

#### **The Proper Officer updated the Council on the following matters:**

- **Attended a meeting with the Highways Department which provided details of a reporting portal specific to Parish Councils. Awaiting access.**
- **Tried to measure the glass within the memorial garden but the cabinet will not open.**
- **Attended the drop in cafe this morning with PCSO Woods.**
- **Liaised with all parties to tackle the recent graffiti.**
- **Have chased NYC in relation to the double yellow lines on Silver Street and the new 30mph limit on the A1246. It is currently with their legal department and no timescales have been given.**

d) Other Officers and any other representatives

**None in attendance**

- 02/24/05** To approve the minutes of the Ordinary meeting held on the 24<sup>th</sup> January 2024.  
**RESOLUTION:** to approve the minutes of the Ordinary meeting held on the 24<sup>th</sup> January 2024 as a true and accurate record
- 02/24/06** **Highways & PROWs**  
a) To consider the condition of Cut Road  
**The Council received an update that included:**
- The land is unregistered and no legal owner can be pinpointed.
  - County Councillor Grogan is liaising with Highways at NYC to see if a meeting can be arranged with all the parties requiring access over the land
  - Residents have raised concerns about access and issues getting across with pushchairs and mobility aids.
  - Concerns that when high voltage cable was installed at the location 2/3 years ago, the contractor filled the gully on the right hand side causing additional water issues.
- RESOLUTION:** Parish Clerk to contact Cllr Grogan to obtain an update on meeting arrangements.  
Parish Clerk to contact Highways dept to report the concerns about gully removal.
- 02/24/07** **Community**  
a) To consider recent village vandalism issues and any required actions.  
**A discussion took place which included:**
- Praise for the village community, NYC and NYP in coming together with the Council to respond to the vandalism.
- b) To consider plans for D Day and the big help out 2024.  
**Due to a lack of responses, the item was deferred to the next meeting.**  
c) To consider the VAS signs, additional costs and data publication.  
**Due to a lack of response from NYC, the item was deferred to the next meeting.**
- 02/24/08** **Environment**  
a) To receive and consider any updates or actions required for the forest school.  
**The Council received an update that Highways NYC and Highways England are currently discussing the matter.**  
b) To consider suggestions for the village enhancement program 2024.  
**The item was deferred to the next meeting.**  
c) To consider tree pruning quotations and wildflower planting for 2024.  
**(Excluding press and public)**  
**RESOLUTION:** To approve a quote of £1250 for the Crown lift and trimming of trees along the A1246. To approve a quote of £250 for tree trimming on Lunnsfield Lane.  
d) To consider options for the replacement well trough bin.  
**RESOLUTION:** To approve 1 square bin at a new location on Cut Road and 1 square bin on Silver Street at a cost of £242 each.  
e) To consider repairs to the skatepark.  
**RESOLUTION:** The Council approved that Cllr Kos will obtain a quotation for fence repairs at the Skatepark on North Road and adjacent to the A1246. Councillors will repair the loose/broken concrete at the skatepark.  
f) To consider the addition of a 'Tommy' to the village  
**RESOLUTION:** To defer the matter to later in the year and consider it as part of the village enhancement programme as the item was not budgeted for within the 24/25 finances.

02/24/09

### Policy & Procedure

a) To consider the budget requirements for 2024/25

**RESOLUTION:** Following a discussion, it was resolved that earmarked reserves will be included on the next agenda to allocate specific requirements. The current earmarked reserves are £15,038.70 however the RFO advised that many subsequently proposed items may not have been included within the 24/25 budget or a reserve allocated to them. The RFO advised caution as to the very tight budget for the 24/25 financial year.

b) To consider the approval of the NALC model code of conduct

**RESOLUTION:** To approve the NALC code of conduct

c) To consider and approve meeting dates for 24/25

**RESOLUTION:** To approve the meeting dates for 24/25

02/24/10

**Applications to be considered since the last meeting and acknowledged if date passed.**

a) **Decision Notices**

Status	Reference	Location	Description

b) **Application Notices**

Status	Reference	Location	Description
Reconsultation	2022/118 5/OUT	Callumdale Lunnsfield Lane Fairburn	Outline application concerning the erection of four detached dwellings on land including access, layout and scale (all other matters reserved)
New	ZG2024/0 091/HPA	Lakeside Meadows, Silver Street, Fairburn	Erection of third floor rear extension above existing bedroom to form new bedroom and ensuite and extension to existing external terraced areanew bifolding doors to existing lounge area and garden store to front of property. New entrance doors and glazing. Proposed external garden store.
New	ZG2024/0 094/HPA	Northerndon, North Road, Fairburn	Erection of two storey extension to side, garage conversion, replacement of garden building / containers with detached garage and reduction / part demolition of existing garden building

c) **Enforcement Issues.**

None received

02/24/11

### Finance

a) RFO Finance Report – to approve the Bank reconciliation for January 2024 and note the current net position.

**RESOLUTION:** To approve the bank resolution and note the net position as £25,382.16

b) Payments – to consider and approve the Schedule of Payments and invoices up to 15<sup>th</sup> January 2024 and any other invoices that come in prior to the meeting.

**RESOLUTION:** To approve the payments presented

Reference	Description	Expenditure
#23-70	SLCC – CILCA Fees	171.43

#23-71	Room Hire	30.00
#23-72	Clerk Salary	439.57

c) To consider internal audit requirements for 23/24.

**RESOLUTION: To approve the appointment of Child and Co for the 23/24 audit.**

**02/24/12**      **Items for the next agenda** - to take suggestions for agenda items.

**02/24/13**      **Date of next meeting** – 20<sup>th</sup> March 2024 at 7pm

The meeting closed at 8.59pm

Signed,

Chairman: Cllr Jill Edwards

Date: 20<sup>th</sup> March, 2024

DRAFT