

OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL

Wednesday 17th April 2024, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

SUMMONS

You are hereby summoned to the Ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 17th April 2024 starting at 7pm.
Please see below the business to be transacted.

Please note that members of the public may be excluded from parts of this meeting under standing order 3(d)

J Bedford

Proper Officer

Thursday 11th April 2024

AGENDA

- 04/24/01 Welcome & Public participation period**
Council to receive comments on agenda items, received from electors.
- 04/24/02 Apologies**
i) Council to receive apologies and note reasons for absence
ii) To consider accepting the reasons for absence
- 04/24/03 Declarations of Interest**
a) To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.
b) To consider any dispensation requests received.
- 04/24/04 To receive reports from the following:**
a) Police / Neighbourhood Team
b) County Councillor
c) Proper Officer
d) Other Officers and any other representatives
- 04/24/05 To approve the minutes of the Ordinary meeting held on the 20th March 2024.**
- 04/24/06 Highways & PROWs**
a) To consider highways matters and updates.
- 04/24/07 Community**
a) To consider plans for the big help out 2024.
b) To consider the VAS signs, additional costs and data publication.
c) To consider quotations for works around the village including wall repairs and extending the welltrough path.
d) To consider bins at the welltrough.

Agenda for Ordinary Parish Council Meeting

Email: fairburnparishcouncil@outlook.com

Proper Officer, Jessica Bedford

04/24/08 Environment

- a) To receive and consider any updates or actions required for the forest school.
- b) To consider the village enhancement program 2024.

04/24/09 Policy & Procedure

- a) To note the resignation of Cllr Emery.
- b) To consider an update on implementation of a gov.uk website and email addresses for Council use.

04/24/10 Applications to be considered since the last meeting and acknowledged if date passed.**a) Decision Notices**

| Status | Reference | Location | Description |
|----------|-----------------|---|--|
| Approved | ZG2024/0091/HPA | Lakeside Meadows, Silver Street, Fairburn | Erection of third floor rear extension, extension to existing external terraced area to rear and garden store to the front |

b) Application Notices

None received.

c) Enforcement Issues.

None received.

04/24/11 Finance

- a) RFO Finance Report – to approve the Bank reconciliation for March 2023 and note the current net position.
- b) To receive an update on 23/24 year end and internal audit.
- c) To consider earmarked reserves.
- d) Payments – to consider and approve the Schedule of Payments and invoices up to 11th April 2024 and any other invoices that come in prior to the meeting.

| Reference | Description | Expenditure |
|-----------|------------------------------|-------------|
| #24-01 | Glazing – Celebration Garden | 56.45 |
| #24-02 | Microsoft | 11.98 |
| #24-03 | Fencing | 900.00 |
| #24-04 | Wages | 413.37 |
| #24-05 | HMRC Paye | 47.00 |
| #24-06 | Payroll Services | 78.33 |
| #24-07 | Plants | 13.29 |

04/24/12 Items for the next agenda - to take suggestions for agenda items.

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04/24/13 **Date of next meeting** – 15th May 2024 at 6.30pm for the Annual Parish Assembly followed by the Annual Parish Council Meeting at 7.00pm.