

## **OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL**

Wednesday 17<sup>th</sup> July 2024, 7pm at Fairburn Community Centre,  
North Road, Fairburn, North Yorkshire, WF11 9LA

### **SUMMONS**

You are hereby summoned to the Ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 17<sup>th</sup> July 2024 starting at 7pm.  
Please see below the business to be transacted.

**Please note that members of the public may be excluded from parts of this meeting under standing order 3(d)**

*J Bedford*

Proper Officer

Thursday 11<sup>th</sup> July 2024

### **AGENDA**

- 07/24/01      Welcome & Public participation period**  
Council to receive comments on agenda items, received from electors.
- 07/24/02      Apologies**  
i) Council to receive apologies and note reasons for absence  
ii) To consider accepting the reasons for absence
- 07/24/03      Declarations of Interest**  
a) To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.  
b) To consider any dispensation requests received.
- 07/24/04      To approve the minutes of the annual parish council meeting held on the 19<sup>th</sup> June 2024.**
- 07/24/05      To receive reports from the following:**  
a) Police / Neighbourhood Team  
b) County Councillor  
c) Proper Officer  
d) Other Officers and any other representatives
- 07/24/06      To consider the co-option of a Councillor**  
a) To consider applications from eligible residents for the vacant seat on Fairburn Parish Council  
b) To approve the co-option of an eligible councillor for the vacant seat on Fairburn Parish Council and to receive the appropriate documentation
- 07/24/07      Community**  
a) To receive an update on works around the village including wall repairs and the war memorial.

*Agenda for Ordinary Parish Council Meeting*

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Proper Officer, Jessica Bedford

- b) To consider any updates from meetings with the Community Centre.
- c) To receive and consider quotations for tidying the area around the bus stop on Lunnsfield Lane.
- d) To consider noticeboard quotations and plans for Lunnsfield Lane bus stop.
- e) To consider approval of a dog stencil and paint.

**07/24/08 Help out day**

To consider plans for a help out day in September.

**07/24/09 Highways & PROWs**

- a) To consider highways matters and receive an update on 'fix my street'.
- b) To consider VAS sign updates and data.

**06/24/10 Policy & Procedure**

- a) To consider an update on implementation of a gov.uk website and email addresses for Council use.
- b) To consider appointing a YLCA representative with voting rights and a community centre representative.

**06/24/11 Applications to be considered since the last meeting and acknowledged if date passed.**

a) **Decision Notices**

None received.

b) **Application Notices**

Status	Reference	Location	Description
New	ZG2024/0692/FUL	Street Record, Lakeside Gardens, Fairburn	Erection of two detached dwellings

c) **Enforcement Issues.**

None received.

**06/24/12 Finance**

- a) RFO Finance Report – to approve the Bank reconciliation for June 2024 and note the current net position.
- b) Payments – to consider and approve the Schedule of Payments and invoices up to 11<sup>th</sup> July 2024 and any other invoices that come in prior to the meeting.

Reference	Description	Expenditure
#24-29	Room Hire	30.00
#24-30	Payroll Services	81.86
#24-31	HMRC Paye	47.00
#24-32	Net Salaries – July	413.37
#24-33	Net Salaries – August	413.37

**06/24/13 Items for the next agenda - to take suggestions for agenda items.**

**06/24/14 Date of next meeting – 18<sup>th</sup> September 2024 at 7.00pm**

*Agenda for Ordinary Parish Council Meeting*

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