

MINUTES OF THE ORDINARY COUNCIL MEETING FAIRBURN PARISH COUNCIL

Wednesday 17th July 2024, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

The meeting opened at 7.00pm

Present: Cllr Robinson (Chairman), Cllr Kos and Cllr Gravill and the Clerk
6 members of the public.

MINUTES

It was RESOLVED that Cllr Robinson would Chair the meeting.

07/24/01 **Welcome & Public participation period**

Council to receive comments on agenda items, received from electors.

Heavy Goods Vehicles – concerns about heavy goods vehicles regularly using the village from the commercial units down Newton Lane. A suggestion was made that additional road signs stating no right turn are required. The road around the area and from Kippax also have issues with potholes. **Action** – Parish Clerk to speak to NYC and NYP.

A1246 Trees - A resident advised that since the A1246 trees were trimmed they have removed any new shoots appearing on the lower sections so that they don't require trimming again. The trees on the Community Centre side of the A1246 have been done. The resident asked if someone could do the trees on the other side of the road.

VAS signs – Questions were asked about why the VAS sign on Caudle Hill is capturing vehicles leaving the village and how long data must be collected for before sending in. The Council clarified that it has been turned due to resident speeding concerns and that data has already been submitted to NYP. They explained that the signs are most effective when not in fixed positions and that when North Yorkshire Council install a power connection on the A1246 there will be four sites across the village.

Website links - Residents suggested that the new website has links for reporting matters such as speeding, fly tipping etc.

Verge parking – Residents asked if the cars for the Forest School, parking on the grass verge can relocate once they have unpacked as they are setting a precedent. The Council clarified that they would speak to the practitioner and confirmed that it will only be for 14 days per year.

Builders Bags - Concerns were raised about the builder's bags etc at the bottom of Gauk Street.

Oil spill on Silver Street – a discussion took place about the oil spill on the pavement and road outside the pub.

Activities on the Ings Lakes – A discussion took place about activities on the lakes, fishing during the closed season and the blocking of access to the cut. **Action:** The Parish Clerk to speak to Natural England.

Resident involvement – Residents asked if the Council could get residents more involved in helping around the village e.g. installing dog spray paint signs.

- 07/24/02 Apologies**
i) Council to receive apologies and note reasons for absence
Apologies were received from Cllr Edwards (holiday), Baker and Wigglesworth (other commitments).
ii) To consider accepting the reasons for absence
It was RESOLVED to accept the reasons for absence.
- 07/24/03 Declarations of Interest**
a) To receive Declarations of Interests from Members not already declared under members Code of Conduct or members register of interests, in any business to be transacted.
None received
b) To consider any dispensation requests received.
None received
- 07/24/04 To approve the minutes of the ordinary parish council meeting held on the 19th June 2024.**
It was RESOLVED to approve the minutes of the ordinary parish council meeting held on the 19th June 2024 as a true and accurate record.
- 07/24/05 To receive reports from the following:**
a) Police / Neighbourhood Team
None
b) County Councillor
None
c) Proper Officer
Traveller site – awaiting a response from the County Councillor. **VAS power supply** – chased NYC and escalated to a manager. **Natural England** – has asked to speak with residents. **Flooding on Rawfield Lane** – received a response from NYC to say they do not see an issue.
d) Other Officers and any other representatives
None
- 07/24/06 To consider the co-option of a Councillor**
a) To consider applications from eligible residents for the vacant seat on Fairburn Parish Council
None
b) To approve the co-option of an eligible councillor for the vacant seat on Fairburn Parish Council and to receive the appropriate documentation.
None
- 07/24/07 Community**
a) To receive an update on works around the village including wall repairs and the war memorial.
It was RESOLVED to defer the matter to the next meeting.
b) To consider any updates from meetings with the Community Centre.
The Council provided an update on what was a positive meeting in building foundations for the future which included:
 - Possibly incorporating the Community Centre and Cricket Club into the Parish Council newsletter.
 - Looking at working together to hold a village event in the future.

- Confirmation that the Parish Council are going to meet with the Cricket Club.

c) To receive and consider quotations for tidying the area around the bus stop on Lunnsfield Lane.

It was RESOLVED to approve a quotation of £40.00 to tackle the weeds.

d) To consider noticeboard quotations and plans for Lunnsfield Lane bus stop.

The item was discussed, and other bus stops in the village that no longer have a bus service were considered.

It was RESOLVED to defer the matter to the next meeting

e) To consider approval of a dog stencil and paint.

It was RESOLVED to approve the cost of paint up to £10.00 and for the installation of temporary paint designs around the village.

07/24/08

Help out day

To consider plans for a help out day in September.

It was RESOLVED to hold the day on the 21st September 2024. The Parish Clerk will amend the poster and distribute. Cllr Kos will amend the video from the last event and create an advert.

Action – Councillors to come up with a list of areas to tackle.

A resident will ask school to distribute a message on their system.

07/24/09

Highways & PROWs

a) To consider highways matters and receive an update on ‘fix my street’.

The Clerk advised that the PROW department has been chased again with no response.

It was RESOLVED to report the blocked footpaths to the mayor.

Action – The Clerk to add details of ‘fix my street’ to the website and Facebook page.

b) To consider VAS sign updates and data.

Updates already provided.

06/24/10

Policy & Procedure

a) To consider an update on implementation of a gov.uk website and email addresses for Council use.

Following a discussion which included concerns about possible hidden costs, it was RESOLVED to arrange zoom sessions with two shortlisted companies. (Vision ICT and Parish Online).

b) To consider appointing a YLCA representative with voting rights and a community centre representative.

It was RESOLVED to appoint Cllr Robinson as YLCA representative.

It was RESOLVED to defer the appointment of a community centre representative to the next meeting.

06/24/11

Planning Applications to be considered since the last meeting and acknowledged if date passed.

a) Decision Notices

None received.

b) Application Notices

Status	Reference	Location	Description
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New	ZG2024/0 692/FUL	Street Record, Lakeside Gardens, Fairburn	Erection of two detached dwellings
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It was RESOLVED to respond to the planning application detailing concerns about traffic, surface water and sewerage.

c) Enforcement Issues.

None received.

06/24/12 Finance

a) RFO Finance Report – to approve the Bank reconciliation for June 2024 and note the current net position.

It was RESOLVED to approve the bank reconciliation for June 2024 and the current net position was noted as £25,247.80.

b) Payments – to consider and approve the Schedule of Payments and invoices up to 11th July 2024 and any other invoices that come in prior to the meeting.

It was RESOLVED to approve the schedule of payments and invoices.

Reference	Description	Expenditure
#24-29	Room Hire	30.00
#24-30	Payroll Services	81.86
#24-31	HMRC Paye	47.00
#24-32	Net Salaries – July	413.37
#24-33	Net Salaries – August	413.37
#24-34	Microsoft subscription	5.99
#24-35	Garden Services	456.00
#24-36	Plants (already approved)	13.00
#24-37	Plants (already approved)	22.35
#24-38	Spray Paint	7.49

06/24/13 Items for the next agenda - to take suggestions for agenda items.
Resident – amount for daffodil and flower bulbs.

06/24/14 Date of next meeting – 18th September 2024

The meeting closed at 9.13pm

Signed,
Chair: Cllr J Edwards
Date: 18th September 2024