

MINUTES OF THE ORDINARY COUNCIL MEETING FAIRBURN PARISH COUNCIL

Wednesday 16th October 2024, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

The meeting opened at 7.00pm

Present: Cllr Edwards (Chairman), Cllr Kos, Cllr Baker, Cllr Gravill and the Clerk
6 members of the public.

MINUTES

- 09/24/01 Welcome & Public participation period**
Council to receive comments on agenda items, received from electors.
Caudle Hill: vegetation onto the pavement.
Post Box: still missing. **Action:** Clerk to chase.
Grass cutting for bulb planting: appreciation was expressed to the Councillors.
Planning: a resident raised concerns about Councillors not declaring an interest.
- 09/24/02 Apologies**
2.1 To receive apologies and record these in the minutes.
Apologies were received from Cllrs Robinson and Wigglesworth.
2.2 To consider the approval of reasons for absence given by councillors.
Resolution: to approve the reasons for absence.
- 09/24/03 Declarations of Interest**
3.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
None received
3.2 To receive, consider and decide upon any applications for dispensation
None received
- 09/24/04** To approve the minutes of the parish council meeting held on the 18th September 2024 as a true and accurate record.
Resolution: to approve the minutes of the Parish Council meeting held on the 18th September 2024 as a true and accurate record.
- 09/24/05 To receive reports from the following:**
5.1 Police / Neighbourhood Team
None in attendance
Cllr Edwards reported a resident observing an increase in Heavy Goods Vehicles on the A1246 during nighttime hours.
5.2 County Councillor
County Cllr Grogan provided a report
Cut Road Condition: The section of the road beyond the bollards seems to have no clear ownership, although the RSPB owns the bollards. The RSPB is eager to have the road repaired this winter. They plan to clear foliage to repair the sluice. Heavy Goods Vehicles (HGVs) will need to use the road during the works, so the RSPB has agreed to tidy it up. Cllr Grogan will advise the Parish Clerk of the environment agency and RSPB contacts that are involved with the sluice work.

Beckfield Farm: During a visit, Cllr Grogan saw gravel being shovelled. The foreman confirmed they were removing aggregate from the site and that several thousand tons have already been removed. A representative from the farm mentioned that Mr. Hughes would be in touch. Cllr Grogan has reported the matter to planning enforcement, who are planning to serve a temporary stop notice to halt the removal of materials.

Mobile Library: A resident mentioned that the mobile library stops at a nearby hotel.

Traveller Site: Councillors confirmed that travellers are returning to the site. Cllr Grogan is waiting for a court decision and will follow up on the situation.

5.3 Proper Officer

The proper officer provided the following updates:

Community Centre: Outstanding information was received yesterday. The Council will move forward with the matter.

Missing handle green gym: The missing handle had not been located. A replacement will be ordered.

Weight restriction signage issues: reported to North Yorkshire and Leeds City Council. **Action:** Parish Clerk to forward communications to Keir Mather, MP.

Village Lengthsman: tried to contact a local contractor with no response. Asked the Yorkshire Local Council Association to ask for details from other Parish Councils.

Cricket Club: Waiting for a response regarding arrangements for a meeting.

New website: ongoing.

New bank account: Now in place.

Cut Road and Silver Street bins: chased the matter with NYC.

VAT claim: 2nd quarter processed but due to small amount will not be submitted until the 3rd quarter.

5.4 Other Officers and any other representatives

None in attendance.

09/24/06

To consider the co-option of a Councillor

6.1 To consider applications from eligible residents for the vacant seat on Fairburn Parish Council

None

6.2 To approve the co-option of an eligible councillor for the vacant seat on Fairburn Parish Council and to receive the appropriate documentation

None

09/24/07

Community

7.1 To consider updates to village works and lengthsman/contractor options.

Resolution: To send letters to households with overgrown vegetation following the village walkaround.

The Parish Clerk to add painted dog waste signs to Silver Street.

Cllr Baker to fix the bench on Silver Street.

Cllr Edwards to ask for advice on maintenance contractors/lengthsman at the next YLCA chair discussion forum.

7.2 To receive Remembrance Day service updates from Cllrs Gravill and Robinson.

Cllrs Gravill and Robinson confirmed that the two veterans invited to lead the service have accepted. Cllr Edwards will arrive early on the day to coordinate with them regarding the service. The planters at the war memorial were also discussed, but no decisions were made as the school typically takes care of them.

7.3 To consider the suggestion of a book swap within the Community Centre.

The Council decided not to progress with the suggestion as facilities are already available at the Church Hall and Public house.

7.4 To consider any required actions following resident reported concerns relating to increased tractor use through the village.

A discussion took place, but no further action was allocated at this time.

7.5 To consider any required actions in relation to upcoming broadband installation works.

The upcoming work by Quickline Broadband was noted.

7.6 To consider extension of the horticultural contract for an additional year.

Resolution: to extend the contract for an additional year.

7.7 To consider outstanding maintenance works within the village.

The Council noted that the war memorial path and stonework repairs need to be completed within the next 12 months.

Resolution: To approve the following:

- **Trimming of overhanging branches at the war memorial: £40**
- **Hedge and tree trimming along Lunnsfield Lane: £400**
- **Tree removal on Lunnsfield Lane: £80**
- **Silver Street verge strimming: £40**

09/24/08

Highways & PROWs

8.1 To consider any highways matters.

Residents raised concerns about non-working streetlights. The Clerk confirmed that they need to be reported to North Yorkshire Council.

The lack of new 30mph signs on the A1246 was noted.

Action: Parish Clerk to write to Kier Mather, MP to chase.

Parish Clerk to notify highways of outstanding graffiti on Brotherton bridge.

8.2 To consider VAS sign updates and data.

Cllr Edwards provided an update that the bracket has been installed but the socket installed by NYC is in the wrong place.

Action: Parish Clerk to speak with NYC.

8.3 To receive and consider any updates to Cut Road repairs

Item already covered.

09/24/09

Policy & Procedure

9.1 To receive any updates on the new website implementation.

The Parish Clerk provided an update.

9.2 To consider a business continuity plan.

Resolution: to approve the business continuity plan.

09/24/10

Skatepark & Green Gym

10.1 To consider the recent safety inspection reports.

The recent safety inspection reports were noted. The painting or wrapping of the metalworks at the skatepark were discussed. The Council noted that Cllr Baker has done some repairs on the concrete at the bottom of the ramps which was crumbling.

Action: Clerk and Cllr Robinson to do a risk assessment and consider inspection and health & safety requirements and bring further details to a future meeting.

10.2 To consider inspection and health and safety requirements

See item 10.1

09/24/11

Applications to be considered since the last meeting and acknowledged if date passed.

11.1 Decision Notices

None received.

11.2 Application Notices

EN0110011 Application by SSE Hydrogen Developments Limited (the Applicant) for an Order granting Development Consent for the Ferrybridge Next Generation Power Station (the Proposed Development)

A discussion took place. Potential impact on Fairburn weight restrictions were noted.

11.3 Enforcement Issues.

None received.

09/24/12

Financial Matters

12.1 To receive and note the bank reconciliations and balances for September 2024. **The bank reconciliation for September 2024 was received and the net balance noted as £25,070.43.**

12.2 To consider and approve the schedule of payments up to the 10th October 2024 and any other that come in prior to the meeting.

Resolution: to approve the schedule of payments listed below

Reference	Description	Expenditure
#24-46	Poppy Wreath	24.49
#24-47	Microsoft charges	5.99
#24-48	Clerk Salary	420.97
#24-49	War memorial cleaning	320.00
#24-50	Stamps	8.35
#24-51	Spray Paint	7.77
#24-52	ROSPA inspection	187.20
#24-53	Defibrillator consumables	69.54
#24-54	Room hire – September	37.50
#24-55	HMRC PAYE	8.80
#24-56	Room Hire – July	30.00
#24-57	Donation – Citizens Advice Centre	100.00

12.3 To note the following payments previously authorised:

Reference	Description	Expenditure
Transfer	Transfer into Unity bank account	500.00

12.4 To consider actions for uncashed cheques 100583 £19.20 and 100643 £40.00.

Resolution: to write off both cheques within the accounts due to their age.

12.5 To consider actual spend to budget, at the end of Q2 2024/25

The spend to budget was noted.

12.6 To consider the 2025/26 budget.

A discussion took place about the 25/26 budget.

Suggestions were received from Councillors and residents about additional areas that may require budgeting for. The suggestions were additional dog bins, additional bins, additional benches, lighting around the war memorial area and Christmas lights. The item will be revisited at the next meeting.

09/24/13

Items for the next agenda - to take suggestions for agenda items.

Cricket Club response.

09/24/14 **Date of next meeting – 20th November 2024 at 7.00pm**

The meeting closed at 8.39pm

Signed,
Chair: Cllr J Edwards
Date: 20th November 2024

DRAFT