

OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL

Wednesday 15th January 2025, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

SUMMONS

You are hereby summoned to the Ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 15th January 2025 starting at 7pm.

Please see below the business to be transacted.

Please note that members of the public may be excluded from parts of this meeting under standing order 3(d)

J Bedford

Proper Officer

Thursday 9th January 2025

AGENDA

- 01/25/01 Welcome & Public participation period**
Council to receive comments on agenda items, received from electors.
- 01/25/02 Apologies**
2.1 To receive apologies and record these in the minutes.
2.2 To consider the approval of reasons for absence given by councillors.
- 01/25/03 Declarations of Interest**
3.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
3.2 To receive, consider and decide upon any applications for dispensation
- 01/25/04 To approve the minutes of the parish council meeting held on the 20th November 2024 as a true and accurate record.**
- 01/25/05 To receive reports from the following:**
5.1 Police / Neighbourhood Team
5.2 County Councillor to include an update on the unauthorised caravan site on the A63.
5.3 Proper Officer
5.4 Other Officers and any other representatives
- 01/25/06 To consider the co-option of a Councillor**
6.1 To consider applications from eligible residents for the vacant seat on Fairburn Parish Council
6.2 To approve the co-option of an eligible councillor for the vacant seat on Fairburn Parish Council and to receive the appropriate documentation
- 01/25/07 Community**
7.1 To consider requirements for the broken bin on Silver Street.
7.2 To consider urban grass cutting on behalf of NYC.
7.3 To receive an update on outstanding maintenance works.

Agenda for Ordinary Parish Council Meeting

Email: fairburnparishcouncil@outlook.com

Proper Officer, Jessica Bedford

7.4 To consider any maintenance requirements following the recent Councillor walkaround.

01/25/08 Highways & PROWs

8.1 To consider an update on PROW matters.

8.2 To consider any highways matters including a response from NYC regarding 20mph policies.

8.3 To consider any VAS sign updates.

8.4 To consider the requirements for a lorry watch scheme.

01/25/09 Policy & Procedure

9.1 To consider the approval of the Parish Council newsletter and printing costs of £89.00.

9.2 To consider and approve the sexual harassment policy.

9.3 To receive an update from the new website working group.

01/25/10 Health & Safety

10.1 To consider the approval of area risk assessments.

01/25/11 Applications to be considered since the last meeting and acknowledged if date passed.

11.1 Decision Notices

Status	Reference	Location	Description

11.2 Application Notices

Status	Reference	Location	Description

11.3 Enforcement Issues.

Status	Reference	Location	Description
	2023/0059/FUL	Beckfield Farm, Newton Lane, Fairburn	Installation of new access off Back Newton Lane in to the farmstead of Beckfield Farm

01/25/12 Financial Matters

12.1 To receive and note the bank reconciliations and balances for November and December 2024.

12.2 To consider and approve the schedule of payments up to the 9th January 2025 and any other that come in prior to the meeting.

Reference	Description	Expenditure
#24-70	Room Hire	45.00
#24-71	Website design and development	1020.00
#24-72	Microsoft – January	5.99
#24-73	Salaries	TBC

12.3 To note the following payments made in between meetings

Reference	Description	Expenditure
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#24-64	Microsoft – November	5.99
#24-65	Microsoft – December	5.99
#24-66	Salary – December 2024	629.71
#24-67	HMRC	39.20
#24-68	Insurance – additional premium amount	27.83

01/25/13 To receive an update following the recent meeting with the Cricket Club.

01/25/14 Items for the next agenda - to take suggestions for agenda items.

01/25/15 Date of next meeting – 19th February 2025 at 7.00pm