

MINUTES OF THE ORDINARY COUNCIL MEETING FAIRBURN PARISH COUNCIL

Wednesday 19th March 2025, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

The meeting opened at 7.00pm

Present: Cllr Edwards (Chairman), Cllr Kos, Cllr Baker, Cllr Gravill, Cllr Robinson, Cllr Harvey and the Clerk
4 members of the public.

MINUTES

- 03/25/01 Welcome & Public participation period**
The Council received comments from electors regarding various matters:
- **Previous meeting item 01/25/07.4 (Advertising Boards & Defibrillator Funding):**
The Council confirmed that no contact has been received from the business owner.
 - **Mobile Library:** Reported as a successful initiative to date.
 - **Beckfield Farm:** A resident expressed concerns about ongoing removals at the site; discussed further under item 03/25/09.
 - **Potholes on Newton Lane:** Previously reported to LCC; residents are encouraged to submit reports directly.
Action: Parish Clerk to report the issue again.
 - **Missing Post box:** The Council has yet to receive further updates from Royal Mail.
Action: Parish Clerk to follow up.
 - **Missing Dog Bin on Silver Street:** The bin was removed by NYC due to damage; NYC is being pursued for a replacement.
Action: Parish Clerk to follow up.
 - **Silver Street Double Yellow Lines Proposal:** Confirmed as scheduled for discussion on the agenda.
- 03/25/02 Apologies**
2.1 To receive apologies.
Apologies were received from Cllr Wigglesworth
2.2 To consider the approval of reasons for absence given by councillors.
Resolution: To approve the reasons for absence
- 03/25/03 Declarations of Interest**
3.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests
None
3.2 To receive, consider and decide upon any applications for dispensation
None
- 03/25/04** To approve the minutes of the parish council meeting held on the 19th February 2025 as a true and accurate record.
Resolution: To approve the minutes as a true and accurate record
- 03/25/05 To receive reports from the following:**
5.1 Police / Neighbourhood Team
None in attendance
5.2 County Councillor
None in attendance
5.3 Proper Officer

- **Volunteer Equipment:** The Clerk confirmed that gloves and vests have been purchased. These will be stored in the Community Centre cupboard.
- **Potential Unlicensed Waste Site:** The Clerk has contacted NYC regarding concerns about a potential unlicensed waste site and requested that residents with evidence submit it to her.

5.4 Other Officers and any other representative

None

03/25/06

Community

6.1 To consider plans for VE Day 2025.

Resolution: That due to council member absences, the Council is unable to organise VE Day 2025 commemorations.

6.2 To consider the provision of village Christmas lights.

A discussion took place about potential tree uplighters on the A1246. Cllr Baker consulted an electrician who confirmed that uplighters are feasible but may be costly. The Clerk reported that NYC has clarified that lamppost sockets can only support lights directly attached to lampposts and cannot be used to power any other lights. Battery power was considered, but previous vandalism occurrences were noted.

Resolution: The Council agreed to pause this idea due to power supply issues, unless alternative solutions are proposed.

6.3 To consider removing the deteriorating permanent Christmas tree and replacement options.

Resolution: The Clerk will obtain quotes for the next meeting, including the removal of some surrounding shrubs.

6.4 To consider post-winter maintenance requirements for the Forest School.

Cllr Edwards confirmed that the school will use the area during the summer term. A walkaround survey by Cllrs Kos and Baker, identified the need for 1-2 hours of work to tidy the site and remove loose branches. Cllr Kos has sourced 25 bird hide kits for the school to assemble, which may require installation once ready.

Resolution: A tidying session will be scheduled and Cllr Edwards will arrange a walkaround survey date with the school.

6.5 To consider any actions in relation to outstanding village maintenance.

Noted Issues:

- **North Road Wall:** Contractor work still pending.
- **Skatepark:** Surface damage has worsened and requires urgent repair.
- **Top Fold:** NYC has cut the reported tree, but it continues to press against the damaged wall. The path still requires repair (NYC responsibility).
- **Ash Lea Verge and Path Damage:** Reported to NYC following recent roadworks. (NYC responsibility)
- **Wall opposite the Waggon and Horses**
- **Welltrough path**

Resolution: Cllr Baker to contact the wall contractor within the next week. If unavailable, Cllr Robinson will appoint an alternative contractor which includes the skatepark repair.

Action: The Clerk to follow up with NYC regarding the tree on Top Fold and damage on Ash Lea.

03/25/07

Highways & PROWs

7.1 To consider the proposed parking & waiting amendment order 2025 – Silver Street/Gauk Street and any consultation response.

A discussion took place, and the Council acknowledged several ongoing parking and highways concerns around the village. Cllr Kos proposed creating a Parish Council highways strategy to address these issues more comprehensively with NYC. The proposal was agreed in principle, pending further details

Resolution: The Council will not respond to the consultation but will circulate the details on the Parish Council website and social media.

7.2 To receive and consider an update on the Caudle Hill drainage issue.

The Clerk provided an update from NYC regarding the Caudle Hill drainage issue. NYC confirmed in 2024 that the nearest gully is redundant and not connected to the highway drainage system. The proposed solution is to connect it to a functioning gully approximately 35m away during the 2024/25 financial year.

NYC also confirmed that funding for this type of work, for which they are not directly responsible, has already been allocated for the 2024/25 and 2025/26 financial years. As a result, the scheme is currently scheduled for 2026/27.

The Clerk has requested that the work be considered for the 2025/26 financial year if possible

7.3 To consider any other highways/PROW matters.

Noted matters:

- **A1246 VAS Data:** Approximately 65% of vehicles exceeded the speed limit, though this has been slowly decreasing over a two-week period.
- **Removed Lamppost on Caudle Hill:** The damaged lamppost has been partially removed by NYC. It was noted that a vehicle may be obstructing the ongoing replacement work.

Resolutions:

- The Clerk will add the VAS data to Council channels and forward it to MP Keir Mathers.
- The Clerk will investigate mobile speed camera and weight restriction signage.
- The Clerk will follow up on the status of the removed lamppost.
- Cllr Harvey will contact the vehicle owner.

03/25/08

Policy & Procedure

8.1 To consider introducing a representative to the Community Centre committee.

Resolution: To approve Cllr Harvey as the representative to the Community Centre Community.

8.2 To receive an update from the new website working group.

The group confirmed receipt of the new website login details but will review the site before proceeding. The email account details have not yet been received.

Resolutions:

- The outstanding invoice balance will be transferred to an earmarked reserve.
- The old website will be maintained for 12 months with a redirection in place.

8.3 To consider updating the Council address with the land registry.

Resolution: To update the details to the Chairmans address.

03/25/09

Applications to be considered since the last meeting and acknowledged if date passed.

9.1 Decision Notices

Status	Reference	Location	Description
None			

9.2 Application Notices

Status	Reference	Location	Description
None			

9.3 Enforcement Issues.

Status	Reference	Location	Description
	2023/0059/FUL	Beckfield Farm, Newton Lane, Fairburn	Installation of new access off Back Newton Lane in to the farmstead of Beckfield Farm

The Council received an update from NYC confirming that they are awaiting the submission of a planning application for the access road and associated engineering works. In the meantime, no further work is taking place.

03/25/10

Financial Matters

10.1 To receive and note the bank reconciliation for February 2025.

Resolution: The Council received and noted the bank reconciliation.

10.2 To review the asset register 24/25

Resolution: To approve the asset register and total assets of £56,165.

10.2 To consider and approve the schedule of payments up to the 13th March 2025 and any other that come in prior to the meeting.

Reference	Description	Expenditure
#24-82	ICO fees	52.00
#24-83	Land registry search fee	14.00
#24-84	Defibrillator first aid kit and torch	20.98
#24-85	Defibrillator pads	76.74
#24-86	Microsoft	8.49
#24-87	Salaries	481.21
#24-88	Room Hire	30.00
#24-89	SLCC	42.34
#24-90	Payroll Services	102.33
#24-91	Gloves (volunteer days)	20.00
#24-92	Hi-vis vests (volunteer day)	122.10

Resolution: To approve the schedule of payments

03/25/11

Items for the next agenda – to take suggestions for agenda items

- Village noticeboards and current rot. (Cllr Edwards)
- Designated land within the village (Cllr Kos)

03/25/12

Date of next meeting – 16th April 2025 at 7.00pm

The meeting closed at 8.15pm.

Signed,

Chair: Cllr J Edwards
Date: 16th April 2025

DRAFT