

# OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL

Wednesday 16<sup>th</sup> April 2025, 7pm at Fairburn Community Centre,  
North Road, Fairburn, North Yorkshire, WF11 9LA

## SUMMONS

You are hereby summoned to the Ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 16<sup>th</sup> April 2025 starting at 7pm.

Please see below the business to be transacted.

**Please note that members of the public may be excluded from parts of this meeting under standing order 3(d)**

J Bedford

Proper Officer

Thursday 10<sup>th</sup> April 2025

## AGENDA

- 04/25/01 Welcome & Public participation period**  
Council to receive comments on agenda items, received from electors.
- 04/25/02 Apologies**  
**2.1** To receive apologies.  
**2.2** To consider the approval of reasons for absence given by councillors.
- 04/25/03 Declarations of Interest**  
**3.1** To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests  
**3.2** To receive, consider and decide upon any applications for dispensation
- 04/25/04 To approve the minutes of the parish council meeting held on the 19<sup>th</sup> March 2025 as a true and accurate record.**
- 04/25/05 To receive reports from the following:**  
**5.1** Police / Neighbourhood Team  
**5.2** County Councillor  
**5.3** Proper Officer  
**5.4** Other Officers and any other representatives
- 04/25/06 Community**  
**6.1** To consider removing the deteriorating permanent Christmas tree and replacement options.  
**6.2** To consider replacement of the dog bin on Silver Street.  
**6.3** To consider replacement noticeboards.  
**6.4** To consider conducting further investigations around the ownership/status of land on Silver Street, location of the old village hall  
**6.5** To consider next steps in relation to the Community Centre updating the Constitution.  
**6.6** To consider potential tree preservation applications around the village.  
**6.7** To receive an update and consider any actions in relation to outstanding village maintenance.

*Agenda for Ordinary Parish Council Meeting*

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Proper Officer, Jessica Bedford

**04/25/07 Highways & PROWs**

**7.1** To consider the Parish Council traffic plan.

**7.2** To consider recent VAS data and any required actions.

**7.3** To consider any other highways/PROW matters.

**04/25/08 Policy & Procedure**

**8.1** To consider approval of updated NALC financial regulations.

**8.2** To consider approval of updated NALC standing orders.

**8.3** To receive an update from the new website working group.

**04/25/09 Applications to be considered since the last meeting and acknowledged if date passed.****9.1 Decision Notices**

Status	Reference	Location	Description

**9.2 Application Notices**

Status	Reference	Location	Description
New	ZG2024/1317/FULM	Land to the east of Rawfield Lane Fairburn	Installation and operation of battery energy storage system (BESS) including energy storage units, substation, site access, landscaping and associated infrastructure

**9.3 Enforcement Issues.**

Status	Reference	Location	Description
	2023/0059/FUL	Beckfield Farm, Newton Lane, Fairburn	Installation of new access off Back Newton Lane in to the farmstead of Beckfield Farm

**04/25/10 Annual Accounts**

**10.1** To receive and consider the internal audit report 24/25

**10.2** To consider whether the Council meets the external audit exemption criteria for 24/25 and wishes to claim exemption.

To sign the certificate of exemption (page 3), if confirmed.

**10.3** To consider responses to the annual governance statement 24/25 (page 5), the Chair and Clerk to sign.

**10.4** To consider approval of the accounting statements 24/25, to include signing by the Chair (if approved).

**10.5** To receive and consider the bank reconciliation 24/24, analysis of variance and expenditure over £100 for publication on the website.

**10.6** To note the period for the exercise of public rights for 24/25 as the 3<sup>rd</sup> June 2025 to the 14<sup>th</sup> July 2025.

**04/25/11 Financial Matters**

**11.1** To receive and note the bank reconciliation for March 2025.

**11.2** To note receipts

Reference	Description	Expenditure
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INC#25-1	VAT Reclaim	508.52
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**11.3** To note the payments made in between meetings

Reference	Description	Expenditure
#25-01	Wall repairs	735.00

**11.4** To consider and approve the schedule of payments up to the 10<sup>th</sup> April 2025 and any other that come in prior to the meeting.

Reference	Description	Expenditure
#25-02	Plants	17.50
#25-03	Room Hire	37.50
#25-04	YLCA subscription	349.00
#25-05	Councillor Training	70.20
#25-06	Wordpress	16.00
#25-07	Clerk Salary	385.81
#25-08	Internal Audit	66.00

**11.5** To consider a new fixed term electric contract.

**04/25/12**      **Items for the next agenda** - to take suggestions for agenda items

**04/25/13**      **Date of next meeting** – 21<sup>st</sup> May 2025 at 7.00pm to include the Annual council meeting and Parish assembly at 6.30pm