

MINUTES OF THE ORDINARY COUNCIL MEETING FAIRBURN PARISH COUNCIL

Wednesday 16th April 2025, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

The meeting opened at 7.00pm

Present: Cllr Edwards (Chairman), Cllr Kos, Cllr Baker, Cllr Gravill, Cllr Robinson, Cllr Wigglesworth, Cllr Harvey and the Clerk

5 members of the public.

MINUTES

04/25/01

Welcome & Public participation period

The Council received comments from electors regarding various matters:

- **Advertising Board on Caudle Hill**
- **Mobile library** – not attending on the 20th May.
- **Silver Street Post box** – still missing.
- **30mph zone on A1246** – have the Council thought about putting some camera signs up?
- **Weight limit except for access signs** – A discussion took place about where the vehicles are accessing.

04/25/02

Apologies

2.1 To receive apologies.

None

2.2 To consider the approval of reasons for absence given by councillors.

Not applicable

04/25/03

Declarations of Interest

3.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None

3.2 To receive, consider and decide upon any applications for dispensation

None

04/25/04

To approve the minutes of the parish council meeting held on the 19th March 2025 as a true and accurate record.

Resolution: To approve the minutes as a true and accurate record.

04/25/05

To receive reports from the following:

5.1 Police / Neighbourhood Team

None in attendance

5.2 County Councillor

None in attendance

5.3 Proper Officer

- **NYC have confirmed that they are not moving forward with the proposed parking and waiting amendment order 2025 on Silver Street/Gauk Street.**
- **Ash Lea footpath & verge damage** – has been repaired.
- **Silver Street post box** – chased Royal Mail for an update and received a generic response.
- **Potholes on Newton Lane** – reported.
- **Top Fold wall and pavement damage** – reported.

- **Missing lamppost on Caudle Hill** – Asked NYC for an update. None received.
- **Speed camera and weight restriction signs** – Asked NYC and NYP for advice on available options.

5.4 Other Officers and any other representatives

None in attendance

04/25/06

Community

6.1 To consider removing the deteriorating permanent Christmas tree and replacement options.

It was suggested that planting the new tree later in the season would be beneficial and that proper watering should be taken into account.

Resolution: To defer to the next meeting.

6.2 To consider replacement of the dog bin on Silver Street.

Resolution: Cllr Kos to enquire about the location of the removed bin. The Clerk to obtain prices for specific dog bins. To consider the item at the next meeting.

6.3 To consider replacement noticeboards.

It was noted that the Ash Lea board would benefit from new Perspex.

Resolution: To take no action at this time.

6.4 To consider conducting further investigations around the ownership/status of land on Silver Street, location of the old village hall

Resolution: Cllrs Kos and Robinson to form a working group to investigate the ownership/status and report findings to the Council for further discussion.

6.5 To consider next steps in relation to the Community Centre updating the Constitution.

A motion was proposed and carried to exclude the public and press due to receiving and considering legal advice.

Resolution: To send a letter to the Community Centre with a copy to the Charities Commission.

6.6 To consider potential tree preservation applications around the village.

Resolution: The Clerk to ask NYC tree officer for advice.

6.7 To receive an update and consider any actions in relation to outstanding village maintenance.

The following points were noted:

- **Skatepark repairs were identified as urgent.**
- **Loose stones were observed on the wall, with one section remaining incomplete.**
- **War memorial was confirmed to have a Grade II listed status.**

Resolution:

Cllr Baker will inspect the wall and seek a contractor to carry out the necessary skatepark repairs.

The Clerk will verify the conditions associated with the Grade II listing and identify the company that installed the skatepark.

It was agreed to include, on the next agenda, the consideration of forming a group to assess other village areas for potential listing.

04/25/07

Highways & PROWs

7.1 To consider the Parish Council traffic plan.

The following points were noted:

- **Photographs of the monitoring signs need to be included.**
- **The plan could be expanded to provide additional details regarding speed limits and the issue of inadequate enforcement.**

Resolution: A separate meeting will be scheduled to add further detail and broaden the scope of the plan prior to consulting residents. The date for this meeting will be arranged at the next Council meeting.

7.2 To consider recent VAS data and any required actions.

It was noted that the A1246 sign will be reoriented within the next few weeks.

Resolution: The Clerk will authorise MP Keir Mathers to make representations on behalf of the Council.

The Parish Clerk will publish the relevant data and submit it to the police.

7.3 To consider any other highways/PROW matters.

The condition of Cut Road was discussed. It was noted that it has deteriorated further. The RSPB have done a limited repair. The ditch at the side still needs restoring.

Cllr Baker informed Council that there is a PROW across the recreation field on the 2005 village plan.

Resolution: The Clerk to seek an update from County Councillor Grogan.

04/25/08

Policy & Procedure

8.1 To consider approval of updated NALC financial regulations.

Resolution: To approve the NALC model financial regulations.

8.2 To consider approval of updated NALC standing orders.

Resolution: To approve the NALC model standing orders.

8.3 To receive an update from the new website working group.

The Council received an update.

04/25/09

Applications to be considered since the last meeting and acknowledged if date passed.

9.1 Decision Notices

Status	Reference	Location	Description

9.2 Application Notices

Status	Reference	Location	Description
New	ZG2024/1317/FULM	Land to the east of Rawfield Lane Fairburn	Installation and operation of battery energy storage system (BESS) including energy storage units, substation, site access, landscaping and associated infrastructure

Resolution: No comment

9.3 Enforcement Issues.

Status	Reference	Location	Description
	2023/0059/FUL	Beckfield Farm, Newton Lane, Fairburn	Installation of new access off Back Newton Lane in to the farmstead of Beckfield Farm

Resolution: The Clerk to ask County Councillor Grogan for an update on the above and the traveller site.

04/25/10

Annual Accounts

10.1 To receive and consider the internal audit report 24/25

Resolution: The internal audit report was received and considered with no matters to note.

10.2 To consider whether the Council meets the external audit exemption criteria for 24/25 and wishes to claim exemption.

To sign the certificate of exemption (page 3), if confirmed.

Resolution: To claim exemption for 2024/25 and sign the certificate of exemption.

10.3 To consider responses to the annual governance statement 24/25 (page 5), the Chair and Clerk to sign.

Resolution: The Council answered the questions within the annual governance statement. The Chair and Clerk signed the statement.

10.4 To consider approval of the accounting statements 24/25, to include signing by the Chair (if approved).

Resolution: The accounting statements 24/25 were approved by Council and signed by the Chair.

10.5 To receive and consider the bank reconciliation 24/25, analysis of variance and expenditure over £100 for publication on the website.

Resolution: To approve the documents for publication along with the end of year statement.

10.6 To note the period for the exercise of public rights for 24/25 as the 3rd June 2025 to the 14th July 2025.

Resolution: The period for the exercise of public rights for 24/25 was noted as the 3rd June to the 14th July 2025.

04/25/11

Financial Matters

11.1 To receive and note the bank reconciliation for March 2025.

Resolution: The Council noted the bank reconciliation for March 2025

11.2 To note receipts

Reference	Description	Expenditure
INC#25-1	VAT Reclaim	508.52

Resolution: The Council noted the receipts

11.3 To note the payments made in between meetings

Reference	Description	Expenditure
#25-01	Wall repairs	735.00

Resolution: The Council noted the payments made in between meetings.

11.4 To consider and approve the schedule of payments up to the 10th April 2025 and any other that come in prior to the meeting.

Reference	Description	Expenditure
#25-02	Plants	17.50
#25-03	Room Hire	37.50
#25-04	YLCA subscription	349.00
#25-05	Councillor Training	70.20
#25-06	Wordpress	16.00
#25-07	Clerk Salary	385.81
#25-08	Internal Audit	66.00
#25-09	Microsoft	8.49
#25-10	HP Instant Ink	11.99

Resolution: To approve the schedule of payments as listed above.

11.5 To consider a new fixed term electric contract.

Resolution: To enter a new contract with Npower.

04/25/12 **Items for the next agenda** - to take suggestions for agenda items
None

04/25/13 **Date of next meeting** – 21st May 2025 at 7.00pm to include the Annual council meeting
and Parish assembly at 6.30pm

The meeting closed at 9.05pm.

Signed,

Chair: Cllr J Edwards

Date: 21st May 2025