

# OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL

Wednesday 16<sup>th</sup> July 2025, 7pm at Fairburn Community Centre,  
North Road, Fairburn, North Yorkshire, WF11 9LA

## SUMMONS

You are hereby summoned to the Ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 16<sup>th</sup> July 2025 starting at 7pm.

Please see below the business to be transacted.

**Please note that members of the public may be excluded from parts of this meeting under standing order 3(d)**

J Bedford

Proper Officer

Thursday 10<sup>th</sup> July 2025

## AGENDA

- 08/25/01 Welcome & Public participation period**  
Council to receive comments on agenda items, received from electors.
- 08/25/02 Apologies**  
**2.1** To receive apologies.  
**2.2** To consider accepting the reasons for absence.
- 08/25/03 Declarations of Interest**  
**3.1** To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests  
**3.2** To receive, consider and decide upon any applications for dispensation.
- 08/25/04 To approve the minutes of the Parish Council meeting held on the 18<sup>th</sup> June 2025 as a true and accurate record.**
- 08/25/05 To receive reports from the following:**  
**5.1** Police / Neighbourhood Team  
**5.2** County Councillor  
**5.3** Proper Officer to include an update on outstanding actions.  
**5.4** Other Officers and any other representatives
- 08/25/06 Highways & PROWs**  
**6.1** To consider resident feedback received on the Parish Council's traffic management strategy plan and agree on any amendments/actions.  
**6.2** To consider any other highways/PROW matters.
- 08/25/07 Policy & Procedure**  
**7.1** To consider an agenda item request form and associated procedures.  
**7.2** To consider an IT policy.  
**7.3** To consider an update on the new website.  
**7.4** To consider resident feedback on the emergency plan and agree on any amendments/actions.
- 08/25/08 Applications to be considered since the last meeting and acknowledged if date passed.**

*Agenda for Ordinary Parish Council Meeting*

Email: [fairburnparishcouncil@outlook.com](mailto:fairburnparishcouncil@outlook.com)

Proper Officer, Jessica Bedford

### 8.1 Decision Notices

Status	Reference	Location	Description

### 8.2 Application Notices

Status	Reference	Location	Description

### 8.3 Enforcement Issues.

Status	Reference	Location	Description
ONGOING	2023/0059/FUL	Beckfield Farm, Newton Lane, Fairburn	Installation of new access off Back Newton Lane in to the farmstead of Beckfield Farm

**08/25/09**

### Financial Matters

**9.1** To receive and note the bank reconciliation for June 2025.

**9.2** To consider and approve the schedule of payments up to the 10<sup>th</sup> July 2025 and any other that come in prior to the meeting.

Reference	Description	Expenditure
#25-25	Room Hire	75.00
#25-26	Clerk Salary	771.41
#25-27	Microsoft	8.49
#25-28	Paint – skatepark	136.80
#25-29	Grass Cutting	504.00

**08/25/10**

### Community

**10.1** To review the site visit at the potential Welltrough path.

**10.2** To receive an update on ACV nomination and stump/spindle listing applications.

**10.3** To consider outstanding village maintenance issues and quotations received.

**10.4** To consider a resident request for the installation of a mini library in the Community library.

**10.5** To consider approval of the drafted letter to the Church Hall trustees/parochial church council.

**10.6** To consider whether, under the Public Bodies (Admission to Meetings) Act 1960, the public and press should be excluded from the meeting during the discussion of the next agenda item, due to the confidential nature of the business to be transacted.

**10.7** To receive an update from Cllrs Edwards and Robinson following their meeting with the community centre and to consider any necessary actions.

**10.8** To resolve that the confidential business having been concluded, the press and public be readmitted to the meeting.

**08/25/11**

**Items for the next agenda** - to take suggestions for agenda items.

**08/25/12**

**Date of next meeting** – 17<sup>th</sup> September 2025 at 7.00pm

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Proper Officer, Jessica Bedford