

MINUTES OF THE ORDINARY COUNCIL MEETING FAIRBURN PARISH COUNCIL

Wednesday 18th June 2025, 7pm at Fairburn Community Centre,
North Road, Fairburn, North Yorkshire, WF11 9LA

The meeting opened at 7.00pm

Present: Cllr Edwards (Chairman), Cllr Baker, Cllr Gravill, Cllr Robinson, Cllr Wigglesworth, Cllr Harvey and the Clerk

County Cllr Grogan

Seven members of the public.

MINUTES

07/25/01

Welcome & Public participation period

The Council received comments from electors regarding various matters:

- **Concerns about out-of-control weeds around the village.**
- **Notification that Friends of Fairburn School is now funding the Tulip Project.**
- **Questions in relation to painting the skatepark, approved by the Parish Council last year, which has not yet been carried out.**
- **Reports of dangerously high vehicle speeds on Silver Street.**
- **Mixed feedback regarding the Council's agreed plans to replace the dead Christmas tree in the Celebration Garden.**
- **Streetlights on Lunnsfield Lane reported to be out of order.**
- **Poor condition of Cut Road – Action: The Clerk to send a letter to the previous utilities contractor.**
- **Ladders left unattended in the ginnel.**
- **The missing post box.**
- **Increase in heavy goods vehicle traffic through the village, including during early morning hours.**
- **Positive feedback received on the recent grass cutting**
- **Concerns about low water pressure. It was noted that Yorkshire Green may be filling water bowsers locally, which could be contributing to the issue. Action: The Clerk will write to Yorkshire Green to raise concerns.**

07/25/02

Apologies

2.1 To receive apologies.

Apologies were received from Cllr Kos

2.2 To consider accepting the reasons for absence.

Resolved: To accept the reasons for absence

07/25/03

Declarations of Interest

3.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

None

3.2 To receive, consider and decide upon any applications for dispensation

None

07/25/04

To approve the minutes of the Annual Parish Council meeting held on the 21st May 2025 and the Extraordinary Parish Council meeting held on the 9th June 2025 as a true and accurate record.

Resolved: To approve the minutes of the Annual Parish Council meeting held on the 21st May 2025 and Extraordinary Parish Council meeting held on the 9th June 2025 as a true and accurate record.

07/25/05

To receive reports from the following:

5.1 Police / Neighbourhood Team

None in attendance.

5.2 County Councillor

County Cllr Grogan provided the following updates:

- The missing post box on Silver Street has been followed up with MP Keir Mather now involved.
- Beckfield Farm has submitted a planning application to remove stone from the site, which is currently under review. Until a decision is made, no stone should be removed. Residents are encouraged to report any concerns to Cllr Grogan.
- The matter regarding the unauthorised traveller site remains under consideration by the Planning Department at North Yorkshire Council.

5.3 Proper Officer

The Proper Officer updated the Council on following up on numerous matters with North Yorkshire Council.

5.4 Other Officers and any other representatives

None in attendance.

07/25/06

Community

6.1 To consider the feasibility of modifying the path between the Welltrough and the pump on Cut Road.

Resolved: To install a hardstanding area measuring approximately 1200mm x 1200mm to improve accessibility between the existing footpath and the Welltrough paved area. This will include the construction of a small retaining wall. Councillors will arrange a site meeting to assess the requirements and determine the necessary works.

6.2 To note recent incidents of anti-social behaviour at the Forest School and consider appropriate actions.

A discussion took place about recent incidents of anti-social behaviour within the forest school.

Resolved: Councillors will monitor the area daily for the next week and obtain photographic records. The Parish Clerk will report the incidents to the police.

6.3 To consider actions related to the Light Valley Solar community consultation.

Resolved: The Parish Clerk to share the consultation with residents.

Cllr Edwards will attend the consultation webinar.

6.4 To finalise the proposed list of ACV and listed sites.

Cllr Robinson provided an update on the finalised list and shared a draft of the ACV application form for the Church Hall on Silver Street. An update was also given on the listing status of the village spindle, which has a strong chance of being successfully listed. The application process is complex and conducted online. Cllr Robinson requested feedback on the draft forms.

Following an update, a discussion took place about the research conducted into the status of the Church Hall.

Resolved:

- To write to the Parochial Church Council, with copies to the Vicar and Trustees, to address the absence of necessary registrations and to express concerns regarding the vulnerability of this village asset.

- To submit an ACV application for the Church Hall, Silver Street.
- To proceed with listing the village spindle.
- To add the following to the final list of proposed ACV and listed sites:
 - Land on Silver Street opposite the recreation field.
 - Old mileposts around the village.

6.5 To consider options for continuing village flower planting, building on previous community efforts and taking into account the allocated budget.

Resolved: To return the budgeted funds to the general reserve.

6.6 To consider outstanding village maintenance issues and quotations received.

The Council noted that the wall on North Road requires additional repairs. Quotes for tree cutting along the A1246 were not available at the time of the meeting.

Resolved: To approve costs of £450 for paint and signage at the skatepark.

6.7 To consider any necessary actions in relation to the Community Centre meeting (subject to response).

Resolved: To share the NALC information with the Community Centre and offer a meeting on 24th June 2025. To request an up-to-date copy of the licence to occupy before the meeting. Cllrs Edwards and Robinson will attend the meeting along with Cllr Kos is three attendees are required.

07/25/07

Highways & PROWs

7.1 To review the Parish Council's traffic strategy plan and agree on the approach for communicating it to residents.

Resolved: To approve the traffic strategy and implementation plans, with stakeholder consultees extended to include the Mayor's and Deputy Mayor's offices, and the fixed speed camera campaign group. A drop-in session will be held on 5th July at the Community Centre to gather residents' feedback and suggestions.

7.2 To consider any other highways/PROW matters.

None

07/25/08

Policy & Procedure

8.1 To consider the draft emergency plan.

Suggestions were made to include village pubs as potential hubs and to add wildfires to the list of risks.

Resolved: To include the emergency plan in the resident drop-in session on 5th July for feedback, suggestions, and volunteer recruitment.

8.2 To consider an update on the new website.

Resolved: To send a letter, including previous timescale details, to the website development company setting a deadline for satisfactory resolution.

07/25/09

Applications to be considered since the last meeting and acknowledged if date passed.

9.1 Decision Notices

Status	Reference	Location	Description
REFUSED	2022/1185/OUT	Callumdale, Lunnsfield Lane, Fairburn	Outline application concerning the erection of four detached dwellings on land including access, layout and scale (all other matters reserved)

9.2 Application Notices

Status	Reference	Location	Description

9.3 Enforcement Issues.

Status	Reference	Location	Description
	2023/0059/FUL	Beckfield Farm, Newton Lane, Fairburn	Installation of new access off Back Newton Lane in to the farmstead of Beckfield Farm

07/25/10

Financial Matters

10.1 To receive and note the bank reconciliation for May 2025.

Resolved: To approve the bank reconciliation for May 2025 and note the bank balance on the 31st May 2025 as £27,069.82.

10.2 To consider and approve the schedule of payments up to the 12th June 2025 and any other that come in prior to the meeting.

Reference	Description	Expenditure
#25-19	Room Hire	37.50
#25-20	Clerk Salary	385.81
#25-21	HMRC	10.74
#25-22	Paint and plants	56.00
#25-23	Microsoft	8.49

Resolved: To approve the payments presented for authorisation.

07/25/11

Items for the next agenda - to take suggestions for agenda items

None

07/25/12

Date of next meeting – 16th July 2025 at 7.00pm

The meeting closed at 8.58pm.

Signed,

Chair: Cllr J Edwards

Date: 16th July 2025