

# OFFICIAL NOTICE OF FAIRBURN PARISH COUNCIL

Wednesday 17<sup>th</sup> September 2025, 7pm at Fairburn Community Centre,  
North Road, Fairburn, North Yorkshire, WF11 9LA

## SUMMONS

You are hereby summoned to the Ordinary Parish Council meeting of Fairburn Parish Council on Wednesday 17<sup>th</sup> September 2025 starting at 7.00pm.

Members of the public are welcome to attend to listen to the proceedings.

The first item on the agenda is an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will only be permitted to address the Parish Council if specifically invited by the Chairman.

*J Bedford*

Proper Officer

Thursday 11<sup>th</sup> September 2025

## AGENDA

- 09/25/01      Welcome & Public participation period**  
Council to receive comments on agenda items, received from electors.
- 09/25/02      Apologies**  
**2.1** To receive apologies.  
**2.2** To consider accepting the reasons for absence.
- 09/25/03      Declarations of Interest**  
**3.1** To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests  
**3.2** To receive, consider and decide upon any applications for dispensation.
- 09/25/04      To approve the minutes of the Parish Council meeting held on the 16<sup>th</sup> July 2025 as a true and accurate record.**
- 09/25/05      To receive reports from the following:**  
**5.1** Police / Neighbourhood Team  
**5.2** County Councillor  
**5.3** Proper Officer to include an update on outstanding actions.  
**5.4** Other Officers and any other representatives
- 09/25/06      Highways & PROWs**  
**6.1** To consider resident feedback received at the recent traffic plan drop-in sessions and next steps.  
**6.2** To consider the relocation of the VAS signs.  
**6.3** To consider submitting a request for a fixed speed camera.  
**6.4** To consider any other highways/PROW matters.

*Agenda for Ordinary Parish Council Meeting*

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Proper Officer, Jessica Bedford

- 09/25/07 Skatepark and Green Gym**  
**7.1** To consider tree cutting at the skatepark.  
**7.2** To consider the inspection regime for the skatepark and green gym.  
**7.3** To consider the way forward for the former BMX track.
- 09/25/08 Community**  
**8.1** To consider whether to remove the bus stop on Lunnsfield Lane.  
**8.2** To receive an update on the welltrough path extension.  
**8.3** To consider the relocation of the planter at the southern village sign and volunteer support.  
**8.4** To consider any outstanding village maintenance issues.  
**8.5** To consider a donation to the Citizens Advice Bureau.  
**8.6** To consider a donation towards daffodil bulbs for the village.
- 09/25/09 Council Matters**  
**9.1** To consider appointing attendees for the Yorkshire Green grant meetings.  
**9.2** To consider Quickline broadband meeting invitation.  
**9.3** To consider and decide upon the requirements for reviewing the grass cutting contract/tender.  
**9.4** To consider the location of future council meetings.  
**9.5** To consider the format for the Annual Parish Meeting 2026.  
**9.6** To consider the YLCA recommended IT policy for approval.  
**9.7** To consider an update on the new website and emails.  
**9.8** To review the publication scheme.

**09/25/10 Applications to be considered since the last meeting and acknowledged if date passed.**

**10.1 Decision Notices**

Status	Reference	Location	Description

**10.2 Application Notices**

Status	Reference	Location	Description
New	ZG2025/0783/CPP	3 Lakeside Gardens Fairburn West Yorkshire WF11 9NF	Lawful development certificate for proposed garden room
New	ZG2025/0845/FUL	Street Record, Orchard Drive, Fairburn	Conversion of existing garage to dwelling

**10.3 Enforcement Issues.**

Status	Reference	Location	Description
ONGOING	2023/0059/FUL	Beckfield Farm, Newton Lane, Fairburn	Installation of new access off Back Newton Lane in to the farmstead of Beckfield Farm

**10.4** To consider the Ferrybridge Next Generation Power Station DCO Statutory Consultation and any response.

- 09/25/11 Financial Matters**  
**11.1** To receive and note the bank reconciliation for July and August 2025.  
**11.2** To note payments made in between meetings.

Reference	Description	Expenditure

#25-33	Payroll Services	87.00
#25-34	Microsoft	8.49
#25-35	Clerk Salary	482.21
#25-36	Room Hire	45.00
#25-37	Postage	0.87
#25-38	Defibrillator Battery	270.00
#25-39	Bank Service Fee	6.00
#25-40	Payroll Services	87.00

**11.3** To consider and approve the schedule of payments up to the 11<sup>th</sup> September 2025 and any other that come in prior to the meeting.

Reference	Description	Expenditure
#25-41	Leaflet printing	53.00
#25-42	Clerk Salary	562.34

**11.4** To consider the appointment of an internal auditor for 2025/26.

**11.5** To note the confirmation of exemption from the external auditor for 2024/25.

**09/25/12**      **Items for the next agenda -** to take suggestions for agenda items.

**09/25/13**      **Date of next meeting –** 15<sup>th</sup> October 2025 at 7.00pm